



Our Ref. 122867

September 21, 2021

Karen McCredie  
Executive Director  
EducationPlannerBC  
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Vancouver BC V6E 3Z3  
[karen.mccredie@educationplannerbc.ca](mailto:karen.mccredie@educationplannerbc.ca)

Dear Karen McCredie:

On behalf of the Ministry of Advanced Education and Skills Training (the Ministry), thank you for your service to the people of British Columbia and for the efforts EducationPlannerBC (EPBC) made over the past year.

The purpose of this letter is to communicate EPBC's Accountability Plan for the 2022/23 fiscal year (the Plan). The Plan will provide EPBC's mandate, strategic priorities, accountabilities, and reporting requirements. The Accountability Plan is included as Schedule A.

The Province remains committed to working with EPBC and partners in the post-secondary education sector to deliver on government's commitments to British Columbians to: put people first, make life more affordable, deliver services people count on, contribute to a sustainable economy that works for everyone, and foster true, meaningful reconciliation with Indigenous Peoples in British Columbia.

The post-secondary education sector constitutes a system with shared responsibility for ensuring that British Columbians have a clear pathway to high-quality education and training programs needed to fully participate in society. Within this system, EPBC is mandated to:

- Connect students to post-secondary education opportunities and associated career paths by improving post-secondary planning and application services.
- Establish and maintain a provincial data exchange hub to support the transition of BC students into post-secondary and between institutions within the BC post-secondary system.

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**Ministry of  
Advanced Education  
and Skills Training**

Post-Secondary Digital Policy  
and Programs Branch

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Additionally, as appropriate, EPBC policies and programs should be informed by the provincial government's priorities and five foundational principles: putting people first; lasting and meaningful reconciliation; equity and anti-racism; a better future through fighting climate change; and a strong sustainable economy that works for everyone.

The Honorable Anne Kang, Minister of Advanced Education and Skills Training, has issued mandate letters to public post-secondary institutions outlining actions to support Government priorities. The letters can be found here:

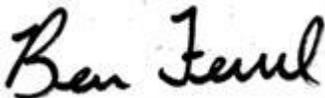
<https://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/institution-resources-administration/mandate-letters>.

In fulfilling its mandate, EPBC is encouraged to consider, where appropriate to its planning and operations, government and Ministry-specific priorities articulated to public post-secondary institutions' mandate letters.

The Ministry remains committed to working with EPBC to ensure regular, ongoing communication regarding EPBC operations and strategic initiatives in support of its mandate. As part of this communication, EPBC staff will provide the EPBC Steering Committee and Ministry with: Quarterly Financial Reports, an Annual Operating Budget, and an Annual Work Plan. The purpose of these reports is to outline how EPBC will advance strategic priorities outlined in the Accountability Plan, demonstrate robust organizational governance, and inform planning for the next fiscal year. Reporting should include information that illustrates the value of EPBC initiatives to the province, as well as alignment with government priorities where appropriate.

If you have any questions regarding the reporting requirements, please contact me by phone at 778-698-9760 or via email [Ben.Ferrel@gov.bc.ca](mailto:Ben.Ferrel@gov.bc.ca).

Sincerely,



Ben Ferrel,  
Executive Director

Attachments:

Schedule A: EPBC Accountability Plan 2021/22

pc: Dr. Kathy Denton, President  
Douglas College

Dr. Kate Ross, Associate Vice-President, Enrolment Services and Registrar  
The University of British Columbia